The Sauquoit Valley School District is proud to announce the opening of Student Portal. Schooltool Student Portal will provide access to the information stored in our Student Data Management System. A component of this system is a secure, web-based portal for accessing the student's grades, attendance and other important information. The District has long provided parents and legal guardians of students in grades 5-12 access to information in Schooltool through the Parent Portal as a way of encouraging participation in a child's education and improving communication between students, parents/guardians, and District Staff. Now, students in grades 7-12 will have access to the same information with their own usernames and passwords. This is a great opportunity for students to monitor their scholastic progress!

Listed below are a few Questions and Answers to better help you understand what Student Portal is and how it may vary slightly from Parent Portal. Please note that if Student Portal is accessed on a phone or mobile device, we suggest that the device have a passcode.

**How do students sign up?**
All students in grades 7-12 will be registered automatically for student portal. Any parent that does not want their student to have access to student portal will need to fill out this form and return it to the secretary in the guidance office.

**What information will students see when they log in?**
First & Last Name, Address, Counselor Name, Current Grade, Locker, Attendance, Discipline, 3-8 Testing (Assessments), Assignment Grades (Grades 7-12), Marking Period Average, Marking Period Grades, Progress Report Grades, Final Grades, Schedules

**Do students get to see information for their siblings that go to school in the district?**
No. Students will only see information pertaining to themselves.

**What is the username and password?**
All students currently have a login username and password at school that is maintained by the Technology Department. Students in grades 7-12 will use the same username and password they use to login to the network at school. If a student's password has been compromised, she/he needs to speak with the guidance office or teacher to get their password reset by the Technology Department.

**Do I need any special software to access Student Portal?**
No, you do not need any special software to access the portal. You only need Internet access. Please note: Schooltool works best on Chrome and updated browsers. To access the portal please visit [https://schooltool.svcsd.org/schooltoolweb](https://schooltool.svcsd.org/schooltoolweb). If you would like to download the App, please visit the App Store for Apple devices or Google Play for Android and use [https://schooltool.svcsd.org/schooltoolweb](https://schooltool.svcsd.org/schooltoolweb), when prompted.

By signing this form, you are requesting to remove access to Student Portal. Please list the children that you do not want to have access and return to the school's Guidance Office.

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<th>Name</th>
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Our mission is to ensure that each student will become a life-long learner and a responsible citizen in an ever-changing world.
SVCD Student Guide for Accessing Schooltool Student Portal

Schooltool Student Portal is a web-based program that allows students to access the following information:

- First & Last Name
- Address
- Counselor Name
- Current Grade
- Locker
- Home Room Teacher
- Attendance
- 3-8 Testing (Assessments)
- Assignment Grades (Grades 7-12)
- Marking Period Grades
- Marking Period Average
- Progress Report Grades
- Final Grades
- Schedules
- Discipline

Logging in to Schooltool

1. Use your Web browser to access the Internet and go to the Schooltool Portal website https://schooltool.svcsd.org/schooltoolweb/ or simply visit the SVCSD Webpage www.svcsd.org and follow the link for Student Portal under Student Resources > Student Portal.
2. Where it says “Username”, type in your full school assigned e-mail address. (Example: J.doe17@svcsd.org)
3. Where it says “Password”, enter your network password assigned to you by the district.
4. Click on the blue Login button.

Logging out of Schooltool

Students should click Logout in the module bar (located in the upper right-hand corner of the screen) when finished.

Schooltool App

To get started using the schooltool mobile app you only need to do three things:

Download and install the Schooltool mobile app.

Enter the following three pieces of information in the fields that appear when you run the app:

- **Domain/URL:** Enter the URL (website) used to access Schooltool:
  https://schooltool.svcsd.org/schooltoolweb/
- **Username:** Enter your Schooltool username. (This is network username.)
- **Password:** Enter the password you use to log into the network.

Click on “Log in”

***Enabling Push Notifications:*** For Android, use the Settings area in the app to choose whether or not to receive notifications. For iOS users, this is managed in the Notification Center in your device’s Settings area.

Tip: You will want to use the “Stay logged in” option if you do not want to enter this information each time you access the app.

- Do not share your password with anyone.
- Talk to a guidance counselor or teacher if someone else, other than your parents, has your password.
- Always log out of a computer when you walk away from it.
- Keep a passcode on your phone.